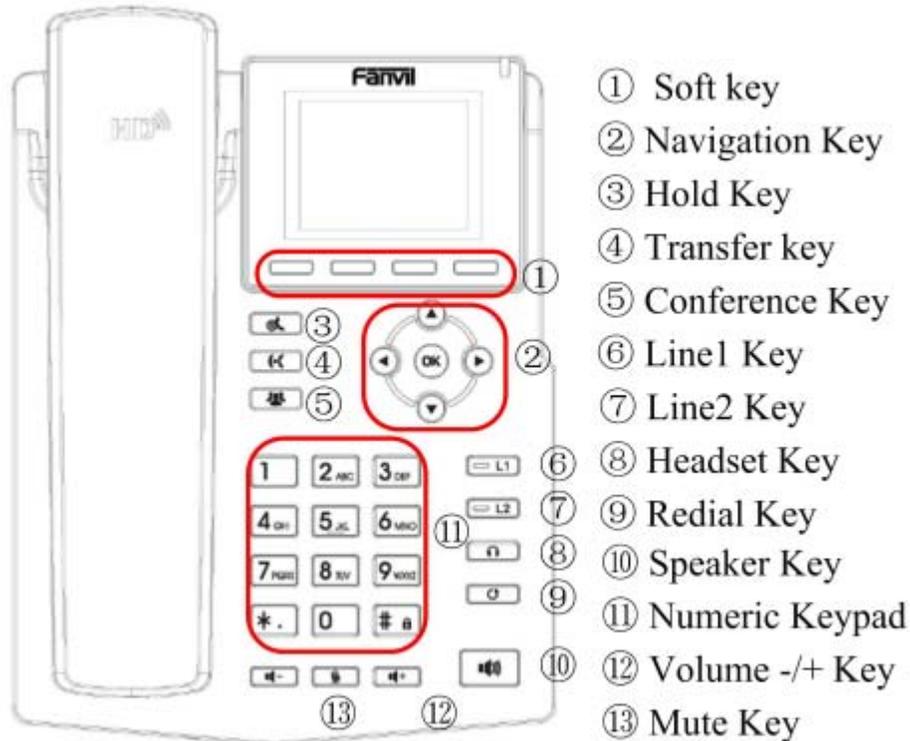




Fanvil X3G Phone



Using the Handset

To make an outbound call the user can lift up the handset dial the phone number. The phone will dial the number in 5 seconds. If you enter the number followed by the # the phone will dial right away.

Users can also place a call by entering the phone number and then picking up the handset.

Using Hands-free Speaker

User can press the hands-free Speaker Key and dial the number or they can dial the number and then press the hands free Speaker Key.

Using Line Keys

The phone has 2 Line Keys that the user can make or receive calls on.



HOLD Key

The Hold key is a local hold only. This means that the call is placed on HOLD and only the user can pick it back up. This is used when on a call and a second call comes in. You would press the HOLD Button and then press the line 2 button to answer the second call. Then you would press the line 1 button and pick up the call on HOLD.

Transfer Key

There are 2 types of Transfer Methods. Blind Transfer and Attended Transfer.

Blind Transfer means you are just transferring the call with no warning to the person you are transferring the call to. Their phone will just ring like any other call.

To make a blind transfer. While on a call Press the Transfer Key, dial the extension you are transferring to and then hang up the phone.

Attendant Transfer means you will put the call on HOLD, dial the person you are transferring the call to and let them know about the transfer. Then pick up the call on HOLD and Press Transfer, dial the extension you're transferring the call to and hang up.

Conference Key

Make or Answer a Call. Press the Conference Key, Dial the number of the caller you wish to add to the conference call and press #. When the party answers the phone press the conference key again. The call will be added to the conference call.